

End User Training Manual – Emergency Response teams



Contents

1.	Civil Defence Volunteers	4
2.	NGO Registration	8
3.	Industries Registration	11
4.	Resource Registration	15
5.	Ham Radio registration	18
6.	Social Organization	22
7.	Volunteers Registration	25
8.	Approval of ERT	29



Introduction -

Disaster Management and relief department allows the citizen user to submit application for registration under various relief activities which enables citizens to provide their service's during the disaster. When the citizen user will be registered in the application, he could be located and communicated for disaster in his nearby location. The department can send information to the registered citizen user to provide relief services during the disaster. The citizen user can submit the registration for more than one service, for which he would be offering his services.

To submit the registration, the user has to login through the SSO id. When the user login through SSO and selects DMIS icon on SSO, the following view appears at the login of user:



To submit the registration under different activities the user has to click on "ERT registration"

(<u>ERT Registration</u>) the user clicks on ERT registration then the user can view the form to submit registration.



ERT Registration Dashboard.

Disaster Management, Relief & Ci आपदा प्रबन्धन, सहायता एवं नागरिक र्	ivil Defence Department मुरक्षा विभाग	GEMS.TEST Back to Das	♦ ► A 3	
ERT • Relief Assistance Request •				
	ERT Regist	ration Dashboard		
Civil Defence Volunteer 1	NGO 1	Social Organization 7	Industries 3	
Volunteer 1	Ham Radio 1			

Following is the dashboard shown at the landing page of ERT registration.

1. Civil Defence Volunteers

Step 1: When the user selects civil defence volunteer form the following, The following screen is shown at the login of user:

Disaster Management, Relief & Civil Defence आपदा प्रबन्धन, सहायता एवं नागरिक सुरक्षा विभाग	Department	© A C C A DMIS.TEST Back to Dashboard Back to SSO Logout	
ERT - Relief Assistance Request -			
	Civil Defense Volunteer Registration		
Are You Already Member Of Below Category? • Defence Forces (Army/ Navy/ Air Force/ DSC) • Territorial Army • Civilian Cadre (Armed Forces/ Para Military Forces) • Police Service • Fire Service • Home Guard	⊙Yes ®No		
Applicant Aadhaar No. *	Get OTP		

Step 2: When the user selects "NO" in the shown question only then Aadhaar no tab gets active, else the user will not get the option to get OTP. When the user enters the valid Aadhar no and click on the Get OTP button, one-time password message will be sent on the registered Aadhaar mobile no. and a tab to enter one-time password also get enable.



The interface to validate Aadhar no. is as below:

🧱 Disaster Management, Relief & Civil Defence Department 🤐 आपदा प्रबन्धन, सहायता एवं नागरिक सुरक्षा विभाग	O ☆ C
ERT → Relief Assistance Request →	
Civil Defense Volunteer Registration	
Are You Already Member Of Below Category? • Defence Forces (Armyi Navyi Air Force/ DSC) • Territorial Army • Civilian Cadre (Armed Forces/ Para Military Forces) • Police Service • Home Guard Applicant Aadhaar No.* 254538997241 Re-Generate OTP Aadhaar OTP No.*	Validate OTP

Step 3: Once the user validates the Aadhaar no the following registration form shown at the login of user for the registration. In the registration form the details like user name, Date of Birth, Age and gender is shows as given in Aadhar card and the details are non-editable.



ERT • Relief Assistance Request •			
ľ.	Civil Defense V	olunteer Registration	
Are You Already Member Of Below Category? Defence Forces (Army/ Navy/ Air Force/ DSC Territorial Army Civilian Cadre (Armed Forces/ Para Military I Police Service Fire Service Home Guard) Ves ®No		
Applicant Aadhaar No. * 853499045	387		
Personal Detail Volunteer Name	Devansh Gupta	Father's / Husband's Name *	
Date Of Birth *	16/09/1990	Age (In Years)	28
Gender	Male	Marital Status *	Select
Nationality *	Select •	In Which Fields You Want To Provide Your Services? *	None selected
Language Known			
Language	Select	Speak Read Wr	Add Language
Geo-Location Details			
District Name *	Select	Rural / Urban Area *	
City Name *		Ward No.	
Panchayat Samiti *		Gram Panchayat *	
Village Name *	T	House / Plot / Flat No. *	
Street / Colony Name *			
Medical Details			
Are you physically fit?	Yes No	Blood Group *	Select
Identification Of Birthmark *			
Contact and Other Details			
Mobile No.*		Educational Qualification *	Select
Specialization	None selected -	Driving License	None selected
Vehicles Owned	None selected 👻		
Are You A Ex-Service Person (Defence Ser	vices/ Para Military Forces/ NDRF/ SDRF)		
Do You Belong To The National Volunteer From NCC/Scouts	OYes No		
Civil Defence Service Preferences *	None selected 👻		
Select Your Availability For Volunteer Duty Days *	None selected 👻	Select Your Availability For Volunteer Duty Hours Per Day *	1 •
Employment Details			
Employment / Duciness Type *	Select		

Step 4: The user has to fill the all required detail for Civil Defence Volunteer registration under different sections.

Personal detail: In personal detail section, the detail provide on Aadhaar card will show in filled form. The user has to enter fathers name and has to select single or multiple fields to provide service.

Language Section: Similarly in language section, the user has to add languages. The user can add more than one language, if the user knows more than one language.

Geolocation detail section: This section allows the user to add the location detail of the user so that the location of the user can be registered on GIS.

Medical Detail: To provide the service as civil defence volunteer, the medical fitness of user is must. This section is to have the medical detail of the registered user. If the user selects "NO" in physical fit radio button, a tab to enter disease name get enable.



Employment detail: On selection of Employment/ Business type the required field get enables like employer name, location etc.

Once the user enters the all required detail user has to click on the Submit request button at the end of the page to submit request.

Step 5: When the user submits the registration form, the user gets an alert message to mark the location on GIS. The interface of alert message is as below:

Disaster Management, Relief & Civ क्विक आपदा प्रबन्धन, सहायता एवं नागरिक सु	il Defence Department रक्षा विभाग	NIDHI.GARG8210 Back	re Dashboard Back to SSO Logout
ERT - Relief Assistance Request -			
	Civil Defense V	olunteer Registration	
Are You Already Member Of Below Category? • Defence Forces (Army/ Navy/ Air Force/ DSC) • Territorial Army • Civilian Cadre (Armed Forces/ Para Military For • Police Service • Fire Service • Home Guard Applicant Aadhaar No.* 25453899724	Yes No Alert Message! Your request suc Reg. no. CVR/JA future reference, location	x cessfully Saved. Your I/2018/000087 for Set your GEO	
Volunteer Name	Ritesh Khandelwal	raulei s / nusualiu s Mame *	Mr Ashok Khendelwal
Date Of Birth *	22/07/1984	Age (In Years)	34
Gender	Male	Marital Status *	Single
Nationality *	Indian	In Which Fields You Want To Provide Your Services?*	All selected (6)
Language Known			
Language	Select	Speak Read	Write Add Language

When the user clicks on the "Ok" button on the alert message, the user redirect on the GIS map.

Step 6: The user has to mark the location on GIS. The geo location selected in registration form will show in blue circle on GIS map. The user has to put the pin on the correct location. When the user places the pin on geographic location, the selected location detail will be shown on the editor of the map, and by clicking on the save button on the editor the location of the user will be saved successful. A confirmation message is also shown and the registration by the citizen user gets completed.



The interface of location save is as below:



On GIS map, the user also has a search option to search the location on map. Symbols for each registration type is different. Once the user submits the registration form and mark location on GIS, the registration form will be forwarded for approval to the disaster management dapartment user. Only after approval from department, his location would be visible on GIS map.

2. NGO Registration

NGO's also provide their services during the disaster in different specialization. Disaster management and relief department allow the NGO user to register in DMIS to provide the services during the disaster.

Step 1: For NGO registration, the user has to validate Aadhaar no same as civil defence registration. The user has to enter the Aadhaar no of the NGO owner.

Disaster Managen ब्लाह आपदा प्रबन्धन, सहार	nent, Relief & Civil Defence Department तता एवं नागरिक सुरक्षा विभाग	NIDHI.GARG8210 Back to Dashboard Back to SSO Logout
ERT 🗸 Relief Assista	nce Request 👻	
	NGO Registration	
Chief Officer's Aadhaar Number*	Get OTP	

Step 2: when the user enters the valid Aadhaar no, the user gets one-time password on the registered mobile no. by click on Get OTP button. The following interface is shown to enter the one-time password:



Disaster Managem क्रिके प्रबन्धन, सहाय	ent, Relief & Civil Defence ता एवं नागरिक सुरक्षा विभाग	Department	NIDH	II.GARG8210 Back to Das	shboard Back to SSO Logou	AJ
ERT - Relief Assistan	ice Request 🗸					
		NGO R	egistration			
Chief Officer's Aadhaar Number*	243315182601	Re-Generate OTP	Aadhaar OTP No.*		Validat	e OTP

Step 3: Once the user enters the one-time password and validate OTP, the following form is displayed to the user to fill the details:

ERT - Relief Assistance Reques						
		NGO Registration				
Chief Office's Aadhaar 853499045387 Number*						
NGO's Details						
Organization Name *		Registration N	lumber*			
Organization Type *	Select	Working Area		None selected	-	
Telephone Number		E-Mail				
Likely available manpower during disaste	er*					
NGO Officer Detail						
Name of ED *	Devansh Gupta	Mobile No. *				
E-Mail						
Geographical Details						
District Name *	Select	Rural / Urban	Area *		•	
City Name *		Ward No.				
Danchavat Samiti *		Gram Danchay	/at*			
Village Name 1		Office Address			•	
vinage Name		• Office Address	5			
Office Bearers Details						
Name [*]	Designation*	Mobile No.*	E-Mail*	Aadhaar No.	Action	
		1		1	Add	
Role During Disaster						
Preferred Roles During Disaster*	None selected					
		Submit Request Cancel				

NGO's Detail: The user has to enter the NGO details like NGO name, NGO registration no, NGO contact detail. The user has to select the working fields of NGO. While registration, the user can select multiple working fields of NGO.

NGO Officers detail: In this section, Name of ED will fill automatically on Aadhaar verification. The user has to enter contact no and e-mail details.

Geographic Detail: This section allows the user to enter the location details like district, state, city/ village, ward of the user so that the location of the user can be marked on GIS.

Officer Bearers Detail: In this section, the user has to enter the NGO officers detail like name, designation, mobile no, e-mail and Aadhaar no. The user can add multiple officers' details of NGO.

Role during disaster: In this section, the user has to select the role that the NGO performs during the disaster. The user can select multiple roles during registration.

Once the user enters all the require detail, the user has to submit the registration form by click on the submit request button provide at the end of the page.

Step 3: when the user submit the registration form, an alert message is shown to tag the location on GIS. The following interface shows alert message. By click on the "Ok" button on the alert message, the user redirect on the GIS map.

City Name * City Name * Panchayat Samiti * Village Name *	Jaipur Jaipur	Rural / Urban Area * Ward No. Gram Panchayat * Office Address *	Urban
Office Bearer's Details Name De Name Design Name Design	Alert Message! Your request suc Your Reg. No. NV for future referent location	E-Mail Cessfully submitted. GOJJAI/2018/000149 Ces. Set your GEO	Aadhaar No. Action Add adhaar No. Action
Role During Disaster Preferred Roles During Disaster*	All selected (5)	quest Cancel	

Step 4: The user has to mark the location on GIS. The geo location selected in registration form will be shown in blue circle on GIS map. The user has to put the pin on the correct location. When the user places the pin on geographic location, the selected location detail will be shown and the user can save the entered location. A confirmation message will be shown and registration of the user gets completed.

The interface of location save is as below:

Image: Apps Disaster Management Geo-Loc: Set GEO Location District Ni District Ni City Name Trenet of Rajasthan	An embedded page at gistest1.rajasthan.gov.in says Inserted successfully OK Disaster Management Information Sy	stem Crajdharaa
Panchaya Vilage Ne Office Be Role Dur Preferred	Shanp Shanp Jamwa Jamwa Jamwa Bassi Ksu Lat	MIS Action Add

3. Industries Registration

The disaster causes loss of life, damage of building, social and economic effect etc. Industries like food industries, clothes etc. can also contribute during the disaster. The industries registration allows the DMRD user to have information about the location of the different industries so that the department can directly contact to the industries in case of any assistance needed in disaster.

Step 1: The industry registration also starts with the Aadhaar card validation. The interface of the Aadhaar submission is as below:

Disaster Management, Relief & Civil Defence Department क्वा आपदा प्रबन्धन, सहायता एवं नागरिक सुरक्षा विभाग	NIDHI GARG8210 Back to Dashboard Back to SSO Logout
ERT - Relief Assistance Request -	
Industry Registration	
Owner's Aadhaar Number* Get OTP	

Step 2: when the user enters the valid Aadhaar no and click on "Get OTP" button one-time password is sent on registered mobile no. The interface of one-time password validation is as below:

	Disaster Managemen आपदा प्रबन्धन, सहायता	t, Relief & Civil Defence De एवं नागरिक सुरक्षा विभाग	partment		NIDHI.GARG8210	A Back to Dashboard	Gack to SSO	C) Logout	<mark>А</mark> э	
ERT	 Relief Assistance 	Request -								
			Industry R	egistration						
Owner's	's Aadhaar Number*	243315182601	Re-Generate OTP	Aadhaar OTP No.*				Validate C	лтр	

Step 3: When the user validates the Aadhaar number, the user has to submit the registration form. The interface of registration form is shown below:

🎬 Disaster Management, Relief & Ci 🤐 आपदा प्रबन्धन, सहायता एवं नागरिक र्	vil Defence Department रक्षा विभाग	NIDHI.GARG8210 Back	중 C I I I I I I I I I I I I I I I I I I
ERT - Relief Assistance Request -			
	Industry i	Registration	
Owner's Aadhaar Number* 243315182601			
Industry Details			
Industry Name*		Industry Type*	Select
Enterprises*	Select	Telephone No.	
Office E-Mail*		Number Of Managers	
Number Of Supervisors		Number Of Other Staff	
Whether The Onsite/ Offsite Plan Is Approved By Competent Authority ?	●Yes ○No	Whether Security Mockdrill Has Been Done ?	●Yes ○No
Hazardous Raw Material Used In Industry	None selected	Likely Available Manpower During Disaster*	
Owner Details			
Owner/ CEO Name*	Nidhi Garg	Mobile No.*	
E-Mail*			
Emergency Contact Details	Besinstiant		
Name	Designation	Mobile	E-Mail" Action
			Add
Geo Location Details			
District Name *	Select	Rural / Urban Area *	Ψ
City Name *	T	Ward No.	Ŧ
Panchayat Samiti *	T	Gram Panchayat *	T
Village Name *	T	Industry Address*	
			li li
	Submit	Cancel	

Industry Detail: The user has to enter the industry name, industry type, enterprise detail, contact detail of industry etc.

Owner Detail: The Owner/CEO name is fetched from the entered Aadhaar no. The name, which is on validated Aadhaar no shows in owner/ CEO name in non-edit mode. The user has to provide owner mobile no and e-mail id.

Emergency Contact detail: in this section, the user has to provide the detail of user that can be contacted at the time of emergency. The user can multiple records in this section by click on add button after adding the detail of officer.

Geo location detail: This section allows the user to add the location detail like district, state, city/ village, ward of the user, so that the location of the user can be marked on GIS.

When the user enters the all required detail, the user has to click on the "Submit" button provide at the end of the page.

Step 4: When the user clicks on the submit button the user get the alert message to save the location on GIS map. The interface of alert message is as:

Disaster Management, Relief & Civ आपदा प्रबन्धन, सहायता एवं नागरिक सु	ril Defence Department रक्षा विभाग	NIE	OHI.GARG8210 Back to	A C C C C C C C C C C C C C C C C C C C	A 3T
ERT - Relief Assistance Request -					
		Industry Registration	_		
Owner's Aadhaar Number* 243315182601					
Industry Details	Alert M	Nessage! ×			
Industry Name*	RIICO Your re	equest successfully submitted.		Mechanical Industry	Y
Enterprises*	State Government Your R	Reg. No. INR/JAI/2018/000121 ure reference. Set vour GEO			
Office E-Mail*	riico@riico.co.in location	'n			
Number Of Supervisors					
Whether The Onsite/ Offsite Plan Is Approved By Competent Authority ?	●Yes ○No	r	drill Has Been Done	●Yes ○No	
Hazardous Raw Material Used In Industry	Other	Likely Available Manpo	wer During Disaster*	50	
Owner Details					
Owner/ CEO Name*	Nidhi Garg	Mobile No.*		8901178210	
E-Mail*	nidhi@gmail.com				
Emergency Contact Details					

Step 5: When the user clicks on the "Ok" button on alert message the user is redirected to GIS map as shown below. The geo location added in the registration form is shown in blue circle.

Disactor Management Poliof & Civil Defense Department	
Set GEO Location	t 🦰 🗃
ERT - Government of Rajasthan Disaster Managem	ent Information System
	Smart Editor 🛛 👻 🗖
Owner's /	Select a template to create features
Industry Industry 1	DMIS
Enterprise State of Control of Co	Industries
Office EA	
Approved	
Hazardou	
Owner/Cl Parbatsar	
E-Mail* 20mp	
Emergency Contact Dataile	

Step 6: The user has to select the pin from the smart editor and place on the correct location on the GIS map to indicate the location on GIS. When the user places the pin on the location the details is shown in editor. The interface is as below:

Step 7: When the user clicks on the save button in the smart editor the location of the user get saved on the GIS and user gets the confirmation message for successful saving of the registration form and location on GIS.

Image: Construction of the second	An embedded page at gistest Inserted successfully Disaster Managem	rajasthan.gov.in says	rajdharaa
Owner's / Industry / Industry / Enterprise Office E.A. Number C Whether 1 Approved Hazardou Owner'D Gwner D Gwner D Gwner D Gwner C E:Mail ⁹	Ki Lingah Ki Lingah Ki Lingah Ki Lingah Ki Lingah Ki Lingah	Smart Editor Select a template to create features DMIS Industries	

When the user clicks on the ok button of the confirmation message the user is redirected back to the home page of the application.

4. Resource Registration

Step 1: The registration of resource starts with the validation of Aadhaar no. The user has to enter the Aadhaar number. The interface to enter Aadhaar no is shown below:

Visaster Management, Relief & Civil Defence Department आपदा प्रबन्धन, सहायता एवं नागरिक सुरक्षा विभाग	NIDHI GARG8210 Back to Dashboard Back to SSO Logout
ERT • Relief Assistance Request •	
Resource Registration	
Aadhaar Number* Get OTP	

Step 2: When the user enters the Aadhaar number, he gets one-time password on the registered mobile no. by click on the Get OTP button. The interface to enter one-time password is as below:

Disaster Mana ब्राह्म आपदा प्रबन्धन, र	gement, Relief & Civil Defence Department सहायता एवं नागरिक सुरक्षा विभाग	NIDHI GARG8210 Back to Dashboard Back to SSO Logout
ERT 🗸 Relief As	sistance Request 👻	
	Resour	rce Registration
Aadhaar Number*	243315182601 Re-Generate OTF	P Aadhaar OTP No.* Validate OTP

Step 3: once the user validates the Aadhaar no by entering one-time password received on registered mobile no. the registration form is shown as below:

Disaster Management, Relief & Ci عند من आपदा प्रबन्धन, सहायता एवं नागरिक र	vil Defence Department नुरक्षा विभाग	NIDHI.GARG8210 Back to	A C C A J
ERT → Relief Assistance Request →			
	Resource	Registration	
Aadhaar Number* 2433151826	01		
Personal Details Contact Person*	Nidhi Garg	E-Mail	
Contact Person Mobile*			
Resources Details		Category Name	
Activity	Select Item *	Quantitut	T
Activity	•	Quantity	
Status"	New Used	Consumable*	●Yes ○No
Item Description			
Resource Location Details			
District Name*	Select •	Rural / Urban Area*	T
City Name*	•	Ward No.	· · · · · · · · · · · · · · · · · · ·
Panchayat Samiti*	T	Gram Panchayat*	
Village Name*	Y	Address*	
	Submit Rec	uest Cancel	

Personal detail: In this section, contact person name is fetched from the Aadhaar no entered. The user has to enter the e-mail id and mobile no of the contact person.

Resources Detail: In this section, the user provides the detail of all the resources which can be provided during the disaster. User can also enter the resource name, category and activity.

Resource location detail: Resource location detail is the geographic detail of the resource. The user has to select district name, City, ward no, panchayat samiti etc. The selection of the city, ward, panchayat samite, village name depends on the selection of rural/ urban area selection.

Step 4: once the user enters the all require detail the user has to click on the submit button to submit the form. On registration form submission the user gets the alert message to mark the location on GIS. The interface of alert message is as below:

Disaster Management, Relief & Ci क्वि आपदा प्रबन्धन, सहायता एवं नागरिक स्	vil Defence Department रक्षा विभाग	INIDHI.GARG8210 Back to Dashboard Back to SSO Logout
ERT - Relief Assistance Request -		
	Resource Registration	
Aadhaar Number* 2433151826	И	
Personal Details Contact Person* Contact Person Mobile* Resources Details Resource Name*	Alert Message! Nidhi Garg Your request successfully submitter 9876543210 Your Reg. No. RSR/NAG/2018/000 for future reference. Set your GEO location. Bolt cutters (Shears Shears	X d. D133 Cutters
Activity	Search and Rescue	2
Status* Item Description	OUsed Consumable*	®Yes ○No
Resource Location Details District Name* City Name*	Nagaur Virban A	Area* Rural *

Step 5: When the user clicks on the Ok button, the alert message the user is redirected on the GIS map with added geolocation in blue circle as shown below:

Step 6: When the user places the pin on his location on GIS, the detail of location shows in smart editor. If the user finds the location detail is not correct, the user can move the pin on GIS. The interface of location detail is as below:

Step 7: Once the user gets the correct location, the user has to click on the save button provided in smart editor. On saving the location, the user gets the confirmation message of successful saving of the location on GIS. The interface is as below:

ERT +	Sectors Could Defense EO Location	An embedded page at gistest1. Inserted successfully isaster Manageme	rajasthan.gov.in says ok ent Information S	× ystem ©rajdharaa	t Ast
				× 🗆 ×	
Aadhaar I			Select a template to create featu	res	
Personal Contact P Contact P Resource Activity Status* Item Desc	n 95 Halaar Hanga Ban Ban Ban Ban Ban Ban Ban Ban Ban Ba	X	Search and Rescue	DMIS	-
Resource District Ni City Name	0.6mi 371 27.613 Degrees				Y

On successful saving of the location on GIS, the user is redirected back to dashboard. The information added by the user save in database of department and can be used further when required.

5. Ham Radio registration

Step 1: Same as other emergency response registration, Ham radio registration also start with the Aadhaar no validation. The interface to enter Aadhaar no is as below:

Disaster Management, Relief & Civil Defence Department 👔 👘 😋 👘 🌆 आपदा प्रबन्धन, सहायता एवं नागरिक सुरक्षा विभाग NIDHI. GARG8210 Back to Dashboard Back to SSO Logout	
ERT + Relief Assistance Request +	
Ham Radio Registration	
Aadhaar Number* Get OTP	

Step 2: When the user enters the Aadhaar no and click on get OTP, the user gets one-time password on the registered mobile no. the interface to enter one-time password is as below:

9 4	Disaster Manageme आपदा प्रबन्धन, सहायत	ent, Relief & Civil Defence De ता एवं नागरिक सुरक्षा विभाग	partment		NIDHI.GARG8210	A Back to Dashboard	♦ ► Back to SSO Logout	Аз
	ERT - Relief Assistant	ce Request 👻						
			Ham Radio	Registration				
	Aadhaar Number*	243315182601	Re-Generate OTP	Aadhaar OTP No.*			Validate	ОТР

Step 3: when the user validates the Aadhar no by entering the received one-time password the user gets the registration form which is as below:

ERT - Relief Assistance Request -					
		Ham Radio Regis	tration		
Aadhaar Number* 24331518260	n				
Registration Detail					
Name	Nidhi Garg	User	Image		
E-mail *				00	
Date Of Birth	11/07/1994			No.	
Mobile Number *					1
ASOC Type *	(privat	Lice	nse Number*		
Call Sign *	Seiect	Bloc	d Group *		
Can sign		БЮС	a Group	Select	*
Are You Member Of Club/ Society/ Organization ?*	●Yes ○No	Edu	cational Qualification *	Select	•
Employment Type	Select	• Equi	pment Frequency *	Select	•
Geo-Location Details					
District Name*	Select	Rura	I / Urban Area*		•
City Name*		War	I No.		v
Panchayat Samiti*		▼ Grar	n Panchayat*		T
Village Name*		▼ Add	ress *		

Registration Section: In this section name and date of birth is fetched from the Aadhaar number. The user enters details like mobile no, e-mail id, blood group, education qualification, equipment frequency etc.

Geo location detail: In this section, the user has to provide the location details like district name, city or village name, panchayat samiti, gram samiti etc.

Step 4: Once the user enters the all required details then the user has to click on the submit request button provided at the end of the page. When the user submits the request, the user gets the alert message to set the location on GIS. The interface is shown below:

regionation bottin					
Name	Nidhi Garg		User image		
E-mail *	abc@gmail.com				
Date Of Birth	11/07/1994			A	
Mobile Number *	9768648679				
ASOC Type *	Restricted	۰	License Number*	gdfgeyrt26735	
Call Sign *	yutyry	Alert Message!	×	O Positive	
Are You Member Of Club/ Society/ Organization ? *	●Yes ○No	Your request succe Your reg. No. HAM	essfully submitted. n* I/JAI/2018/000146	Graduate	
Employment Type	Select	for future reference location	e. Set your GEO	No Equipment	
Geo-Location Details					
District Name*	Jaipur		Ok	Rural	
City Name*		Ŧ	Ward No.		
Panchayat Samiti*	Amber	•	Gram Panchayat*	Khorameena	
Village Name*	Kankrel	¥	Address *	laipur	

L.

Step 5: When the user clicks on the Ok button on the alert message the user is redirected to GIS. The selected geo location shows in highlighted form on GIS with blue colour. The interface is as below:

Step 6: The user has to place the pin on the correct location on GIS. Once the user places the correct location on GIS, the smart editor shows the selected location detail. The interface is shown below:

Step 7: Once the user indicates the correct location on GIS, the user has to click on "Save" button showing in smart editor. This will save the location of the user on GIS and get the confirmation message. The interface of confirmation is as below:

By clicking on ok button, the user is redirected back to dashboard and the registration show for approval to department user.

6. Social Organization

Step 1: The Social organization registration also start with the Aadhaar no validation. The interface to enter Aadhaar no is as below:

Disaster Management, Relief & Civil Defence Department क्वि आपदा प्रबन्धन, सहायता एवं नागरिक सुरक्षा विभाग	Sector Solution Sector Sect
ERT - Relief Assistance Request -	
Social Organization	
Owner's Aadhaar No. * Get OTP	

Step 2: When the user enters the Aadhaar no and click on get OTP, the user gets one-time password on the registered mobile no. the interface to enter one-time password is as below:

Disaster Manage क्या आपदा प्रबन्धन, सह	ment, Relief & Civil Defence Depa गयता एवं नागरिक सुरक्षा विभाग	rtment	(NIDHI.G	ARG8210 Back to Dashboard	€ ► <mark>A</mark> Back to SSO Logout	
ERT - Relief Assis	tance Request 👻					
		Social Org	anization			
Owner's Aadhaar No. *	243315182601	Re-Generate OTP	Aadhaar OTP No.*		Validate OTP	

Step 3: when the user validates the Aadhar no by entering the received one-time password the user gets the registration form which is as below:

Disaster Management, Relief & (ﷺ) आपदा प्रबन्धन, सहायता एवं नागरिक))	Civil Defence Department सुरक्षा विभाग		•	NIDHI.GARG8210 Back to	A Dashboard	Back to SSO	A H
ERT - Relief Assistance Request -							
		Social Or	ganization				
Owner's Aadhaar No. * 24331518260	1						
Social Organization Detail			Organization Work A	rea*			
Owner's Name*	Nidhi Gara		Owner's Mobile No.*		None select	ed	-
Telephone Number			Owner's E-Mail				
Likely Available Manpower During Disaster*			Preferred Roles Duri	ng Disaster*	None select	ed	•
Emergency Contact Details							
Name	Designation	Mobi	le No.*	E-Mail*		Action	
						Add	
Geo Location Details							
District Name *	Select	٣	Rural / Urban Area *				•
City Name *		•	Ward No.				Y
Panchayat Samiti *			Gram Panchayat*				T
Village Name *		٣	Office Address *				
	_						
		Submit Requ	est Cancel				

Registration Section: In this section owner's name is fetched from the Aadhaar number. The user enters details like organization name, work area, owner's mobile no, e-mail id etc.

Geo location detail: In this section, the user has to provide the location details like district name, city or village name, panchayat samiti, gram samiti etc.

Step 4: Once the user enters the all required detail the user has to click on the submit request button provided at the end of the page. When the user submits the request, the user gets the alert message to set the location on GIS. The interface is shown below:

Disaster Management, Relief & C क्विन्य आपदा प्रबन्धन, सहायता एवं नागरिक	Civil Defence Department : सुरक्षा विभाग	N	O 1 IDHI.GARG8210 Back to I	n Dashboard Back	G C A 3 to SSO Logout
ERT - Relief Assistance Request -					
		Social Organization			
Owner's Aadhaar No. * 24331518260	01				
Social Organization Detail Organization Name* Owner's Name* Telephone Number Likely Available Manpower During Disaster*	Test Your Nidhi Garg for fu locati 20	Messaget × request successfully submitted. Reg. No. SOR/JAI/2018/000255 ture reference. Set your GEO on. Ok	, Disaster*	2 selected 9886745312 All selected (5)	•
Name*	Designation	Mobile No."	E-Mail*		Action
					Add
Name	Designation	Mobile No.	E-Mail		Action
test	test	9786756374	fgh@bvfhvbhd.	.com	Delete

Step 5: When the user clicks on the Ok button on the alert message the user is redirected to GIS. The selected geo location is shown in highlighted form on GIS with blue colour. The interface is as below:

Disactor Management Baliat 8	Civil Defence Department		×ा t
ERT - Government of Rajastha सरसमय जयते	Disaster Manage	ement Information Syster	n Crajdharaa
		Smart Editor	× □ ×
Owner's A	A inhadha atna 🔊	Select a template to create features	
Social Or Danta	Shahp a	DMIS	
Organizat yanta kamgarh		Social Organization	×
Owner's N			
Telephone	Jalsov Jamwa Pamg +	<u></u>	
		D	•
Emergen		4	
📕 🚽 🕹 🕂 🕂	Bassi	* L	
urh 20mi	Phagi Chaksu	Lai	
76.302 26.962 Degrees	the strength of the		

Step 6: The user has to place the pin on the correct location on GIS. Once the user places the correct location on GIS, the smart editor shows the selected location detail. The interface is shown below:

Disactor Management Belief & Civil Defense Department Set GEO Location an		×	t A 37
ERT - Government of Rajasthan Disaster Managem	ent Informat	ion System	
	Smart Editor	⊗ ∎ ×	-
Owner's A	ACTIVITY	Social Organization	
Social Or	CATEGORY	Social Organization	
Organizat	ITEM NAME	Social Organization	
	Division	Jaipur	
	DISTRICT	Jaipur	
Telephone Jalson Jalson James	BLOCK	Dudu	
	TEHSIL	Mauzamabad	*
	Gp	Mauzamabad	
	VILLAGE	Mauzamabad	_
No Information	ILR	Mauzamabad	
		Save Back	
11h 20mit 1 La			

Step 7: Once the user indicates the correct location on GIS, the user has to click on "Save" button shown in smart editor. This will save the location of the user on GIS and get the confirmation message. The interface of confirmation is as below:

III Apps Disaster Management Disaster Management Disaster Management III Set GEO Location III Set GEO Location	An embedded page at gistest1.rajasthan.gov.in says Inserted successfully Disaster Management Information System	n Crajdharaa
Owner's A Social Or Organizat Owner's A Telephone Likely Avz Emergen	Alter State Leitor Shahn Shahn Shah	

7. Volunteers Registration

DMRD invite volunteers to register in the department to provide the service when require.

Step 1: Volunteers registration start with the Aadhaar verification same as other registration. The user has to enter the valid Aadhaar no.

🎲 Disaster Management, Relief & Civil Defence Department क्वा आपदा प्रबन्धन, सहायता एवं नागरिक सुरक्षा विभाग	OMIS.TEST Back to Dashboard Back to SSO Logout ▲
ERT - Relief Assistance Request -	
	Volunteer Registration
Applicant Aadhaar No. *	Get OTP

Step 2: When the user enter the valid Aadhaar no and click on "Get OTP" button, the user get one time password on registered mobile no. and a tab to enter one time password enables. The interface is as below:

Disaster Manageme ब्राह्म आपदा प्रबन्धन, सहाय	ent, Relief & Civil Defence Department ता एवं नागरिक सुरक्षा विभाग	t	A NIDHI.GARG8210 Back to Dashb	Dard Back to SSO Logout
ERT 🗸 Relief Assistan	ce Request 👻			
		Volunteer Registration		
Applicant Aadhaar No. *	243315182601 Re-	Generate OTP Aadhaar OTP No.*		Validate OTP

Step 3: When the user validate the Aadhaar card, the registration form appears at the login of user. The interface of registration form is as below:

ERT - Relief Assistance Request -			
	Volum	teer Peristration	
	Volui		
24331518260	И		
Personal Detail			
Name	Nidhi Garg	Father's / Husband's Name*	
Date Of Birth*	11/07/1994	Age (In Years)	24
Gender	Female	Marital Status*	Select
Are You An Ex-Service Person? If , So give		Nationality*	Select
particulars Mobile No.*		In Which Fields You Want To Provide Your	Allow extended
		Services?*	
Language Known			
Language	Select	Speak Read W	rite Add Language
Geo-Location Details District Name*	Ontest	- Rural / Urban Area*	-
City Name*	Select	Ward No	•
Danchavat Samiti*		Gram Danchavat*	· · · · · · · · · · · · · · · · · · ·
Village Namet			•
Street / Colony Marret		v House / Plot / Hat No.	
Sucer / Colony Name"			
Medical Details		Diard Count	
Are tou Physically Fit?	OYes ONo	Biood Group*	Select
identification of Birthmark*			
Other Details			
Educational Qualification*	Select	 Specialization 	None selected -
Driving License	None selected	Vehicles Owned	None selected 🗸
Employment Details			
	Coulo d	Y	
Employment Business Type*	Select		

Personal Detail: In this section, name, Date of Birth, age and gender shows automatically from the verified Aadhaar no. The user has to enter mobile no and fathers name. The user has to select marital status, nationality and the field to provide service. The user can select multiple fields to provide service.

Language Known: In this section, the user selects the language in which the user can communicate.

Geo location detail: In this section, the user selects the district, tehsil, city/ village, ward no etc. and provide the address detail like house no, street name etc.

Medical Detail: In this section, the volunteer provide his medical detail that wheatear the register user is medically fit or not. If the user select No in medical fit, the user has to provide the disease name.

Employment Detail: In this section, the user provide the employment detail. The fields depend on the selection of the employment type.

Step 4: Once the user enters the all required detail the user has to click on the submit request button provided at the end of the page. When the user submits the request, the user get the alert message to set the location on GIS. The interface is shown below:

Disaster Management, Relief & Civ आपदा प्रबन्धन, सहायता एवं नागरिक सु	il Defence Departi रक्षा विभाग	ment	N	IDHI.GARG8210 Bad	슈 ck to Dashboard	Back to SSO Logout	<mark>А</mark> эт
ERT - Relief Assistance Request -	ERT - Relief Assistance Request -						
		Volunteer	Registration				
Applicant Aadhaar No. * 243315182601		Alert Message! Your request succe Reg. no. CIR/UDA future reference. S location	x essfully Saved, Your /2018/000065 for et your GEO				
Personal Detail Name	Nutl Occ		Ok	me*			
Date Of Birth*			Age (In Years)		ugnnv		
Gender	Female	T	Marital Status*		Single		T
Are You An Ex-Service Person? If , So give particulars			Nationality*		Indian		Y
Mobile No.*	8901178210		In Which Fields You V Services?*	Vant To Provide Your	All selected	d (6)	•
Language Known							

Step 5: When the user clicks on the Ok button on the alert message the user redirect to GIS. The selected geo location shows in highlighted form on GIS with blue colour. The interface is as below:

Step 6: The user has to place the pin on the correct location on GIS. Once the user places the correct location on GIS, the smart editor shows the selected location detail. The interface is shown below:

Step 7: Once the user indicates the correct location on GIS, the user has to click on "Save" button showing in smart editor. This will save the location of the user on GIS and get the confirmation message. The interface of confirmation is as below:

By click on ok button on the confirmation message the user redirect back to dashboard and the registration show for approval to department user.

8. Approval of ERT

When the citizen user submits the request for ERT registration, the approval of submitted registrations takes place. The collector of the district approves the request submitted by the citizen of the district.

To approve the submitted request the user has to follow the navigation as: **Menu>> ERT** Registration>> ERT registration approval.

The following sample screen shows:

	Disaster Managemer & Relief Dep	nt artment	ENGLISH HINDI					Welcome Collector Jaipur 🛛 🐣			
	Re-1-	- /		6031		1	*	and the	11	Section 2	1
		RT Registration Approval RT- Registration >								🔒 🖶 ᡝ	í
C	Show Pa	arameters							Rows P	Per Page 200 🔻	
C	ALL										
C	Sr.no	ERT Type	Registration No.	SSO ID	Aadhar No.	Rural/ Urban	City/ Panchayat Samiti	Submit On	Action		
R	1	Civil Defense Volunteer Registration	CVR/JAI/2018/000147	RITESHKHANDELWAL007	254538997241	Urban	Jaipur	12/09/2018 6:57:55 PM	Verify		
6	2	Online Registration of Ham Radio	HAM/JAI/2018/000171	NIDHI.GARG8210	243315182601	Urban	Jaipur	14/09/2018 3:40:35 PM	<u>Verify</u>		-
C EF	RT- Registration	2 Page No (1) of	f1								-
C	Civil Defense Volu	inteer Registration		No seal	VAD	YA		V - marke			-
14	NGOs Registration	n	20	A A		T-h	1-240241	1 all			
	Social Organizatio	on la		- ALLE	PALL 3		STALLS -	1 million	-		_
	Industries Registra	ation		ALL ALL					(Concession)		
	Resource Registra	ation				1000	1 the	- 1			
	Ham Radio Regist	tration	1. 1. 1. 1.		1 120	1				and the second s	-
	Volunteer Registra	ation	1	135	a stat	Sec. March	A N		-		
	ERT Registration	Approval	100 March 100		AL	100		X	<	and the second second	
1976							-V				
			and the second	- F	24					-	
			- Son The second						X		-

Step 1: The user has to click on "Verify" button provide against each record in the list view as shown in below sample is displayed.

Step 2: the user has to approve the registration by verify button. When the user clicks on the verify button the following sample screen is displayed:

() () Ham Radio Registr	ation			
Aadhaar No.*	243315182601			
Basic Details				
ASOC Type*	General 🔻	Call Sign*	nidhi	
License No*	12345	Email	nidhigarg1811233@gmail.ci	
Name*	Nidhi Garg	Blood Group*	O Positive *	
Mobile	8901178210	Education Qualification"	Graduate 🔻	
Date Of Birth*	11/07/1994	Equipment Frequency*	No Equipment	
Membership of Club/ Society/ Organization	No ves			
Employment Type	Job 🔻			
Equipment Capacity(Watt)				
User Photo	×	Equipment Image	Upload Image	
Geo Location Details				
District Name*	Jaipur	Rural / Urban Area*	Urban 👻	
City Name	Jaipur	* Ward No	Ward No 13	
Panchayat Samiti		v Gram Panchayat	Ψ.	
Village Name		v Street/Colony Name	#21 parshuram colony amb.	
				_
Action Approve	d 🔻			
		C. Contraction		

- On the above interface the user has to select action i.e. approve/ reject under action section.
- When the user selects the action, the user has to save the record.
- After saving the record, the registration saves in the record of DMRD and shows on GIS map The selected action status i.e. approved or rejected is shown at the login of citizen user also.